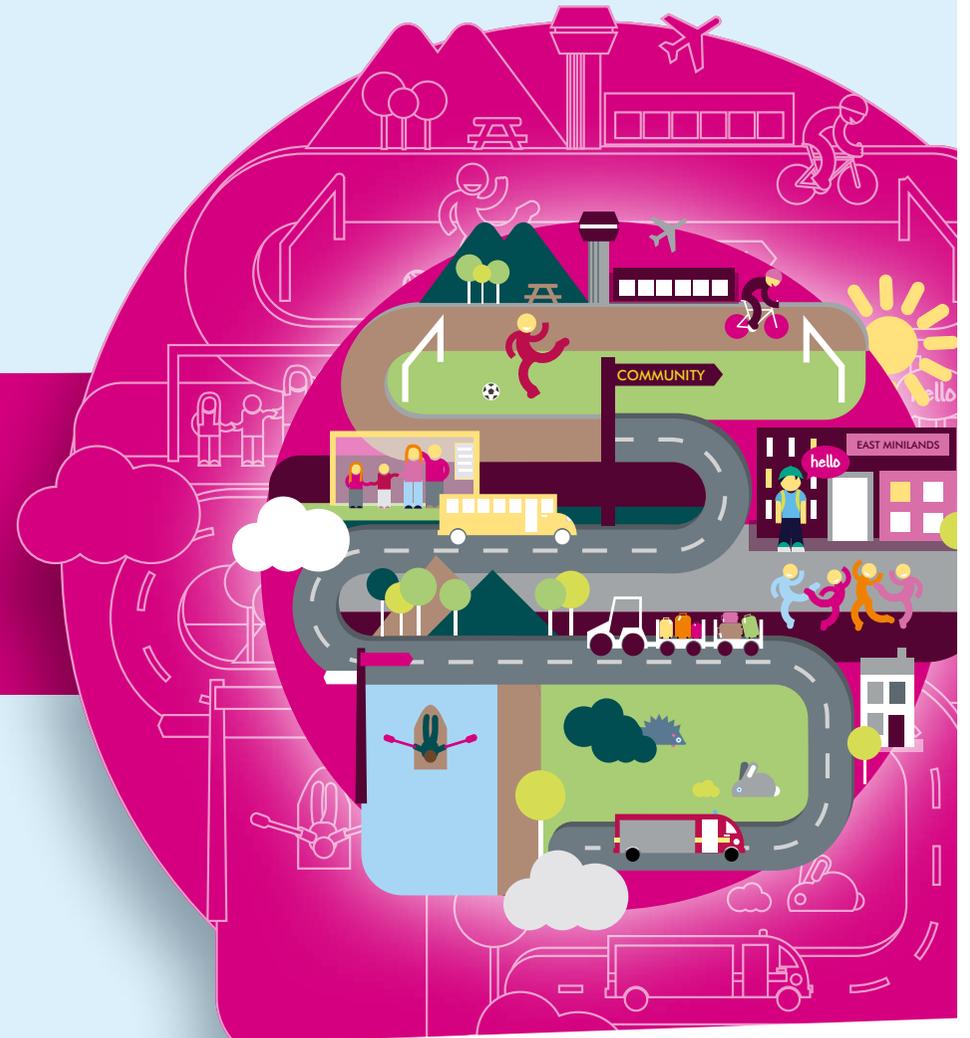


SOUND INSULATION

GRANT SCHEME

East Midlands Airport
at the heart of your community



3 SOUND INSULATION GRANT SCHEME

HOW MUCH WILL I RECEIVE?

The Scheme is designed to offer greatest support to those who experience the greatest noise impact.

The plan on page 4 shows the areas within which grant awards are available. Within these areas the maximum grant award is as follows:

Zone A £3,000 **Zone B** £5,000 **Zone C** £10,000

Applications are dealt with in the order that they are received, with the exception of those in **Zones C** and **D**, which will be afforded a greater priority. The Managing Agent will be able to advise you on the progress of your application.

CAN I HAVE ADDITIONAL WORK CARRIED OUT?

You may decide to instruct the Contractor to undertake additional work. You are, of course, free to do so but any additional work will be at your own cost. The Airport does not accept liability for any part of such costs.

Please note the Managing Agent may wish to inspect the work before payment of the grant is made.

All applications must be submitted before work is carried out. Applications will not be considered retrospectively. Tenants of rented accommodation must obtain written agreement from their landlord stating that they have no objection to the works. This written confirmation must be included with your application.

WHO WILL DO THE WORK?

Following a competitive tendering exercise, we have appointed a preferred contractor. By adopting this selection process it has been possible to obtain very competitive rates.

The contractor has been chosen on the basis of cost, quality and design to ensure high standards of installation at an economical price. The performance of the contractor is continually monitored to ensure that a consistently high standard is maintained. However, please note the Airport is not liable for the acts or omission of any of the contractors.

The Airport does offer grant support if you choose not to use the preferred contractor. However, should you choose to do this you will be liable to pay the full cost for the windows and we will reimburse you once the work has been inspected and approved by the Scheme's Managing Agent and a copy of the paid invoice is sent through.

If you wish to use a different contractor please ensure that you obtain the consent of the Managing Agent before any work is undertaken.

Failure to obtain prior consent may mean that a grant payment will not be made available.

IS THE WORK GUARANTEED?

The installation and products used comply with the appropriate British Standards. The installation and products will be guaranteed by the contractor in accordance with recognised codes of practice.

HOW DO I APPLY?

To begin the application process it is advised that you contact the Managing Agent to confirm that you qualify, discuss the process and clear up any queries.

You then need to fill out the appropriate application form available from the managing agent.

FOR ACOUSTIC GLAZING

1. Once the Managing Agent has received your completed form they will then contact you to arrange a survey of your property and a detailed quote from the approved contractors.
2. Once the survey and quotes are complete and approved (by the householder) the Managing Agent will confirm that your application has been accepted and instruct the contractor to begin the work.
3. The Airport will pay the grant funding directly to the contractor (unless the householder chooses not to use an approved contractor – see page 3). If the final bill is in excess of the grant offered, the remaining invoice will be sent to the householder after completion of the works.

FOR LOFT INSULATION

1. Once the Managing Agent has received your completed form they will contact you to confirm the offer of a grant.
2. It is then the responsibility of the householder to purchase the loft insulation and provide a copy of the receipt to the Managing Agent.
3. Once a receipt of purchase has been received, the grant will be sent out.

HEALTH & SAFETY

Every room to be insulated must have ventilators installed at high level, to allow the flow of fresh air. Ventilators will be fitted in accordance with performance standards included in the Buildings Regulations. The amount of ventilation in a room will depend on the number and type of combustion appliances in that room.

- Do not bring a flueless combustion appliance, such as portable oil or gas fire, into a room which has been insulated;
- If you change the combustion appliance in a room which has been insulated, you should make sure that the new appliance can operate safely;
- Keep the permanent ventilators unobstructed and do not block the air flow in any way;

- Once installed, the secondary or replacement windows and ventilators become the responsibility of the property owner. The installer will advise on cleaning and maintenance requirements;
- Where a combustion appliance with a flue (such as a gas fire and/or back boiler) is installed in a room to be glazed, it will be necessary to conduct a gas spillage test before and after the installation of the glazing.

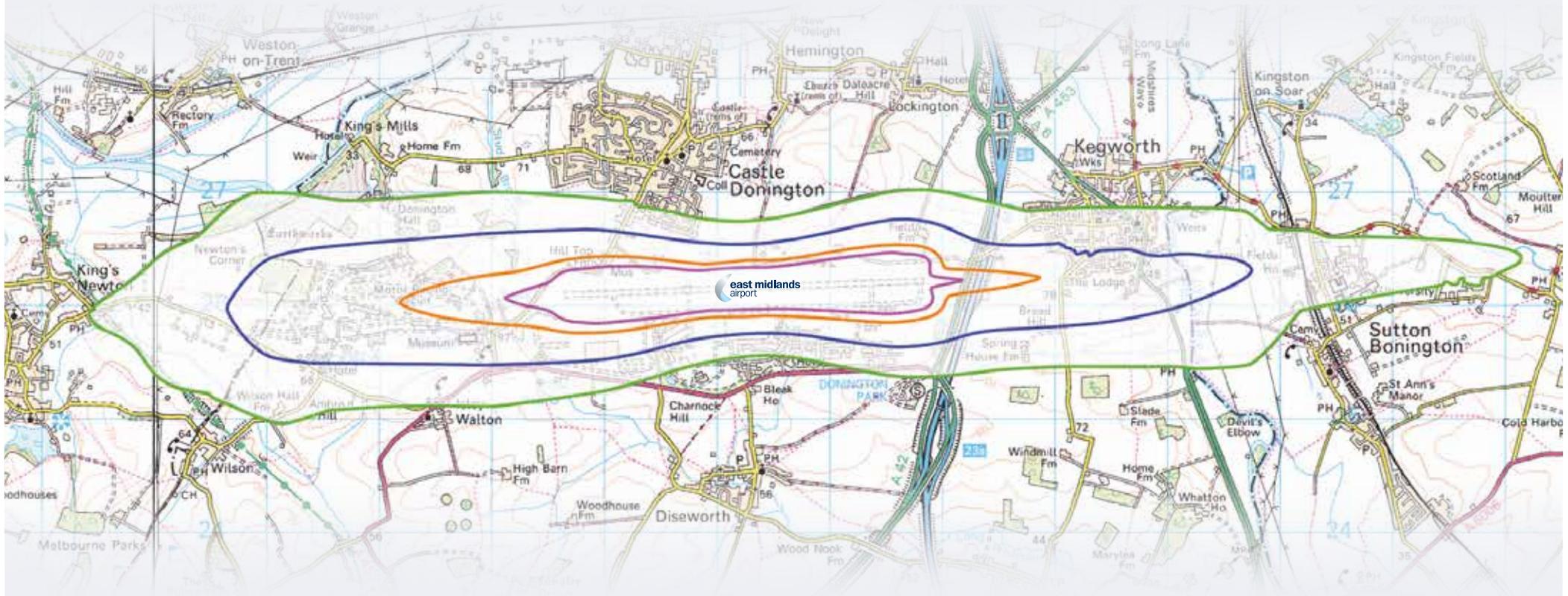
IMPORTANT

Any grants which East Midlands Airport may approve shall be made on the terms contained in the approval notification which shall be deemed to incorporate all the terms contained in this brochure. Applicants shall be deemed to have read and understood the terms contained in this brochure.

- The decision of the Airport's Managing Agent regarding the eligibility (or otherwise) of any application and/or the amount of any grant shall (save in the case of manifest error) be final and binding.
- The information in this brochure is believed to be correct at the time of going to print but the Airport will not be liable for any errors, omissions or inaccuracies.
- The Airport reserves the right to amend any of the terms and conditions of the scheme at its absolute discretion (provided that where any grant has been given final approval and the relevant purchase order has been placed prior to the date of such amendment, the amount of such grant will not be affected by such amendment).
- Grants are provided for the installation of acoustic insulation only as set out in this scheme. Any works of a decorative nature that are necessary following installation remain the sole responsibility of the householder.
- The Airport shall not be liable to the Applicant for the acts of omissions of the Contractor nor for the performance of the Contractor pursuant to any contract between the Contractor and the Applicant for the carrying out of any works (whether covered by the scheme or otherwise). The Airport shall not be liable to the Contractor for the performance of any obligation on the part of the Applicant pursuant to such contract.
- In any event, the Airport's liability in each case shall not exceed the amount of the relevant grant calculated in accordance with this scheme by reference to the relevant contractor's quotation.
- The Airport will not be responsible for obtaining any necessary planning permissions, building regulations consents, building warrants or other consents which may be requested for carrying out the works. These are the responsibility of the Applicant.
- It will be the responsibility of the Applicant to carry out (at his/her own cost) any necessary enabling work identified by the Contractor including lifting and subsequent re-fitting of carpets.
- The Airport reserves the right to withdraw, alter or amend the terms of any offer or the Scheme, at its discretion, at any time.

MAP SHOWING SCHEME AREA

- KEY
- Zone A 
 - Zone B 
 - Zone C 
 - Zone D 



Scale at A4 : 1:56,400
Reproduced from Ordnance Survey digital map data © Crown Copyright 2007. All rights reserved.